- 1. <u>Written Application</u>: The candidate submits a written application through the application form:
  - Applications submitted late cannot be taken in consideration.
  - Skipping mandatory questions makes your application inadmissible.
- 2. <u>Vote of Confidence Interview</u>: If the application is correctly submitted, the candidate is invited to the vote of confidence interview. This runs as followed:
  - 1. 5 minutes personal presentation of the candidate
  - 2. Interview (no time limit, each question should be answered)
  - 3. 5 minutes Q&A
  - 4. 5 minutes open discussion (without the candidate)
  - 5. Next candidate
  - 6. Vote of confidence (VoC)
- 3. <u>Conceptualization</u>: The President gets some time to reflect on the allocation that he sees as most favorable. He can in this period of time ask any question he wants to any one.
- 4. Announcement: The President announces who has been elected for which position.

## Vote explanation:

- Who can vote: Team members present from the beginning to the end of the VoC Interviews can vote.
- The team members give their Vote of Confidence, this means that they decide whether they would see the applicant being part of the executive board or not. This is not a position-based vote.
- The message is: Yes I see that person as a potential department leader, so by voting YES, I show my trust in his/her skills.
- If a candidate doesn't get the vote of confidence, the president cannot consider him for any position.
- There is no number limit of applicants getting the vote of confidence.
- A candidate receiving MORE than the precise half of the votes, receives the VoC.

<u>Final decision</u>: the President is responsible to allocate the people who got the vote of confidence from the members in the available Head Positions. He is the only final decider.